

## **Practice Receptionist Required.**

A receptionist is being sought for this busy Podiatry practice in Hammersmith, W6 initially to cover for holidays and time off but from August 2018 as maternity cover for a set period of time to be decided. You will work with our other established receptionist.

Until the maternity cover period starts in August the days will be ad hoc and as required to cover for holiday, illness and hospital appointments and could be Mon to Sat either all day or half a day.

From August 2018 when the maternity period starts the work will involve all day, probably Monday to Thursday and will involve all day some Saturdays.

If you feel you can rise to a challenge and want to develop your skills please telephone, email or call in for an application form.

Applications close at end of business on Friday, 20<sup>th</sup> April, 2018.

Interviews will be held on Saturday, 21<sup>st</sup> April from 1800, Tuesday, 24<sup>th</sup> April from 1800 and Thursday, 26<sup>th</sup> April from 1800.

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